Repointing a Pennant Student Records report from the development universe to the production universe

This is a short version of the Q&A found under “Business Objects Tips and Tricks” at https://provider.www.upenn.edu/computing/da/bo/webi/qna/webi_differentUniverse.html

If you have reports you have been working on in the development universe, Pennant Student Records – DWHE, you will want to re-point those to the production Pennant Student Records universe once we go live in the new system (after March 14, 2022 – do not try to do it before then, as the tables and views in the new universe will not be available).

1. Open the report you wish to re-point, in Design mode.
2. Select the Data Access tab > Tools sub-tab > Change Source

![Change Source](image)

3. Select the query whose data source you would like to change. (If your report only used one query, you’ll just see one to choose from.)
4. The Change Source Wizard opens.
5. Click Specify a new data source > Select a data source > Universe.
6. Select Pennant Student Records from the Available Universes, then click OK.

7. Click the **Next** button in the Change Source Wizard. Click the **Next** button on the Strategy selection page. Verify mapping displayed in Object Mapping box (all of the fields should be in both the “current” and the “new”). Click **Finish**.
8. Note that the target data source (Pennant Student Records in this example) now appears in the Query Panel.

You can now run your query, and your report will refresh using the new universe.

IMPORTANT: The steps described in this training document only work if you are moving between universes with identical structures. You cannot repoint a report if the target universe doesn’t have the same tables, views, and columns as the originating universe.